



Basil's Tots Agreement

By signing this agreement I confirm that I have read, understand and agree with each statement below.

- Bails Tots is a group open to the public at the cost of £1 per child.
- The child/ren I bring with me to Basil Tots are my sole responsibility during our time at Basil Tots, staff are here to supervise the general running of the group.
- Fire & lockdown procedures - if the fire alarm sounds, please exit the building at the nearest fire exit and make your way to the playground. In the event of a lockdown situation, all shutters will be put down electronically and everyone must stay in the hall.
- Baby Changing – there is a disabled toilet available where a bed can be used to change your child, be aware not to leave your child unattended as there is no safety rail or belt. You can dispose of the nappies in the nappy bags provided and put it in the bin. If you are short on supplies please let a member of staff know.
- Hot drinks must have a lid on them at all times and be kept of the reach of children.
- All equipment must remain in the hall, please let us know if you notice something is broken so that we can repair or replace it and avoid any injuries.
- The first hour will be free play time, then we will all tidy up together ready for a small snack, story time and finally we will end with a few songs.
- Please feel free to make staff aware of any allergies or health concerns if you feel it necessary for snack time.
- At the end of Basil Tots, please leave the premises via the main gate.
- I am aware that this is a non-smoking/vaping site and will adhere to the general school rules/policies whilst attending Basil Tots.
- I am happy to receive information about Basil Tots/St Basils school life/Pre-school/EYFS.
- I am happy for my details to be stored securely in line with GDPR and for contact purposes.
- Details of the schools safeguarding officers can be found at the front office.

Please indicate which method of communication you are happy to receive –

- Email
- Telephone
- Text

Childs Name _____

Adults Name _____

Email Address _____

Contact Phone number _____

Signed _____

Date _____